

Dr. Noor Ahmad Ishaqzai

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CORE SKILLS :

- 1) Extensive experience **of 15 years of full-time experience in Project Management of provincial public health projects/Technical health positions, National Level program management and development of proposals and concept notes.**
- 2) Extensive history with program **implementation (health, nutrition, GBV and Community Awareness, School Health, Protection (GBV, PSS), WASH, and health in emergency projects).**
- 3) Knowledge of techniques, methods, processes and guidelines for delivering information about the public health, GBV, Nutrition and emergency project.
- 4) Excellent communicator, capable of delivering clear and concise instructions through a range of channels such as, email, presentations and courses.
- 5) Project scheduling, strategic planning, staff supervision, complaint processing and interdepartmental coordination skills.

PROFESSIONAL SUMMARY :

Passionate health, nutrition and protection program Manager **with 15 years of extensive** background in managing health, nutrition, WASH, GBV, PSS & Counselling, Community Awareness, Construction and protection projects, more ready to use expertise to build an organizations reputation within its community experience, seeking to increase profitability for employers.

KEY ACCOMPLISHMENTS :

- 1) delivered and managed during 2017 and 2018 (170,678,103 AFN project budget of BPHS in Sarepul province, 258,679,988 AFN project budget of BPHS in Zabul province, 701,422.40 USD project budget of CHF (OCHA) in Zabul, Ghazni provinces and 463,757.83 USD project budget under the Provision of psychosocial Counselling to gender-based violence PSS Counselling in conflict affected areas of Baghlan Province) by leading cross-functional team and introducing project management best practices.
- 2) Attracted 3 projects (TSFP, CLTS and CBNP) from IHSAN and WHO during 2018 for Zabul, Sarepul and Ghazni provinces.
- 3) Managed a team of over 2000 employees in aforementioned provinces.
- 4) Streamlined team/department operations.
- 5) Improved ties with donors and stakeholders.

EDUCATION BACKGROUND :

Academic Records		
Degree/Certificate	University/Board	Graduation Year
Master's in public health (MPH)	Abbottabad University of Science and Technology, Abbottabad, KPK, Pakistan.	Degree not conferred yet
MBBS (MD)	Quaid-e-Azam Medical College, University of Health Sciences, Lahore Pakistan.	30 th October 2004

Certificate Courses:

Certificate	Institution	Year Attended
English Language Advanced Certificate Course	International Rescue Committee, Pakistan.	1994
Hospital Management and Patient Safety	IIHMR, Rajasthan, India.	2013

Trainings Attended.

No.	Workshops/Trainings	Institute /Location	Date	Duration
Public Health Management Trainings				
1	Strengthening Hospital System and Patient Safety Course	Indian Institute of Health Management and Research, Jaipur India.	09-30 Dec. 2012	22 Days
2	Public Health Management	MoPH, Kabul	15/04/2006	15Days
3	Result Based Management	Kabul Management Office, SCA Kabul	13-17 Mar.2011	6Days
4	Project Management Training	ACF, Kabul	6-11 Dec. 2015	6 Days
5	Health Planning and Budgeting	IbnSina Institute of Public Health Management Sciences, Kabul.	24/01/2009	6 days
6	Financial Management	Ibn Sina Institute of Public Health Management Sciences, Kabul.	28/04/2009	12 Days
7	Supervision/ Monitoring and Evaluation	IbnSina Institute of Public Health Management Sciences, Kabul.	31/01/2009	10 days
8	Report Writing Training	ACF, Kabul	5-12 April 2015	7 Days
Other Trainings Attended				
1	Malnutrition / Screening and referral / IMAM / OPD-SAM	ACF, Balkh, Afghanistan.	3-11 Dec. 2014	9 Days
2	IMAM - Outpatient treatment	ACF, Balkh, Afghanistan.	15-22 Dec. 2014	8 Days
3	7 Essential Nutrition Actions And Key Contact Points.	ACF, Balkh, Afghanistan.	4-8 Nov. 2014	4 Days
4	Basic nutrition and micronutrients	ACF, Balkh, Afghanistan.	15-20 Nov. 2014	5 Days
5	SMART Survey Training	ACF, Balkh, Afghanistan.	16-21 Aug.2015	7 Days

6	SQUEAC Survey Training	ACF, Balkh, Afghanistan.	2-8 Sep. 2015	7 Days
7	IMCI Concept Workshop	MoPH/WHO	25 Feb to 2 Mar. 2007	7 Days
8	GBV-PSS	MoPH	2020	6Days
9	Avian Influenza Training of Trainer (ToT)	Tech Serve Kabul	4 to 8 March 2008	4 Days
10	Rabies Prevention and Case Management Training	MoPH Kabul Afghanistan	22 to 25 Mar. 2008	3 Days
11	Emergency Preparedness Response Training	IbnSina Institute of Public Health Management Sciences, Kabul.	1-5 Feb 2009	5 Days
12	Disaster Management	Saripol Municipality	1-6 May 2008	6Days
13	Fully Functional Service Delivery Point (FFSDP)	PPHD Saripol	08 to 15 Mar. 2006	7 Days
14	Code of Marketing	PPHD Saripol	10 to 13 Dec. 2009	3 Days

LANGUAGES :

LANGUAGES	Speaking	Reading	Writing	Understanding
(1) English	Excellent	Fluent	Fluent	Fluent
(2) Pashtu	Excellent	Fluent	Fluent	Fluent
(3) Dari	Excellent	Fluent	Fluent	Fluent
(4) Urdu	Good	Good	Good	Good

PROFESIONAL EXPERIENCES :

Country Director, Programs.

Organization for Research and Community Development (ORCD)

Kabul, Afghanistan.

Since Sep. 2021

Responsibilities:

- The country director will oversee supervising programs and projects. He will also be expected to manage and supervise a team of employees. He assists in the screening and hiring of new staff. He will provide training for employees and develop training programs for staff. He also develops the strategic plan and ensures that the operational plans and strategic plans of the organization are met. The manager is responsible for managing all the resources of the organization in the country. He reports back to his superiors and may be required to prepare mid-year and end-year reports on progress made.
- Proposal and concept notes development and reviews.

Provincial Public Health Director (PPHD).

Ministry of Public health, Afghanistan.

Balkh and Saripol Provinces

18 August 2018 to August 2021

Responsibilities:

- Monitor the implementation of policies, strategies, guidelines, protocols and plans of the Ministry of Public Health by health service providers at the relevant provincial level.
- Supervise the principle of limited costs and achieve effective results (Cost Effectiveness and Cost Efficiency) in the provision of health services;
- Encourage and involve the community more in the planning process and implementation of health programs in order to establish and maintain a sustainable health system in the province;

- Management of financial resources and other resources available at the provincial level which are used to ensure accuracy.
- Organizing and chairing the meetings of the Provincial Health Coordination Committee (PHCC) in the province.
- Supervision and inspection of the private sector, which includes health centers, clinics, pharmacies, etc. related to the health sector.
- Reducing health consequences in the event of emergencies and coordination with the Disaster Management Committee.
- Food control in the market in terms of history and quality of its maintenance with other relevant bodies.
- Creating an appropriate mechanism to maintain environmental health and reduce industrial risks and harms on the environment and threatening the health of society.
- Supporting the reform policy and strengthening the autonomy of hospitals in accordance with the policy proposed by the Ministry of Public Health.
- Timely management and resolution of disputes in the health sector at the relevant provincial level.
- Preparing and arranging monthly, quarterly, and annual work plans in accordance with the general plan, in order to achieve the strategic goals of the ministry of public health.
- Ensuring the implementation of laws, regulations, and procedures related to pre-market services in order to increase public access to safe, effective, and quality spices and other health products.
- Ensuring sound management, recruitment, encouragement, persuasion, training, and development of employees, for better execution of affairs in accordance with established criteria.
- Evaluate the performance of employees under the influence, in order to create an incentive to improve performance, increase efficiency and productivity, determine training needs and increase capacity building;
- Leading and providing timely information within government departments, civil society, media, and citizens, taking into account the objectives of the law on access to information and the policy of the relevant department,
- Submitting monthly, quarterly, annual, and, if necessary, report on the activities and achievements of the relevant department, in order to inform the leadership of the department.

National Health Programs Manager.

(BPHS, EPHS, GBV-PSS, Woman Protection Centers, MHTs, CBNP, CLTS Projects)

Organization for Research and Community Development (ORCD)

Kabul, Afghanistan.

1st May 2016 to August 2018

Responsibilities:

- Manage and coordinate project activities, from substantive, administrative and financial points of view, applying strategic planning and systematic coordination of project activities.
- Manage day-to-day project implementation and overall coordination of project outcomes.
- Ensure supervision of the Project personnel and ensure effective communication and coordination between the Project offices and the ORCD Kabul office.
- Provide direction and leadership in advocating project objectives and in ensuring that all interested parties are well informed about the project activities and goals.
- Identify any support and advice required for the management, planning and control of the Project.
- Ensure timely preparation and compilation of the Project Annual/Quarterly Work Plans and Progress/Final substantial and financial reports and its submission to UNDP CO as appropriate.
- Prepare monthly reports for the CEO on key project activities, issues and required action points. Prepare the project semi-annual progress reports (progress against planned activities, update on risks and issues, expenditures), annual review report and final review reports, and submit them to UNDP CO as appropriate.
- Support the monitoring, evaluation and reporting on gender mainstreaming by ensuring the collection of relevant baseline information and formulation of indicators that are sensitive to gender.

Nutrition/Health System Strengthening Program Manager

Action Contra La Faim, France (ACF).

Balkh, Afghanistan.

1st November 2014 to 30 April 2016

Responsibilities:

- Ensure technical management/coordination of nutrition program (IMAM) of BPHS/EPHS in Balkh Province.
- Ensure management of SMART/SLEAC and SQUEAC surveys in Balkh province.
- Accompany the partners (Balkh BPHS/Regional Hospital) in the development and management of their activities (IMAM program)
- Manage and ensure capacity building of the ACF nutrition/health team and partners (Balkh BPHS and Region Hospital) in the development and management of nutrition activities (IMAM)
- Ensure monitoring & evaluation and capitalization of BPHS activities in Balkh Province.
- Participate in representation and coordination activities – internal and external
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Senior Health Program Manager

Catholic Organization for Relief and Development Aid (CORDAID)

Kabul, Afghanistan.

1st March 2014 – 30 Oct. 2014

Responsibilities:

- Regular communication with partner, MoPH, Project staff and HF staff.
- Review of BPHS reports, feedback and project analysis
- Represent Cordaid in any process related to the project while needed.
- Analyses budget trend vs project performance.
- Conduct quarterly project reviews and took part in or leads reviews, base line studies, assessments and evaluations.
- Provide technical assistance and supports to the project and partner organization
- Assists Cordaid and its partners in design, implementation and evaluation of health projects.
- Assist health program Coordinator when is needed.

BPHS Projects Manager

Swedish Committee for Afghanistan (SCA)

Saripol Province, Afghanistan.

1st January 2010 – 30 December 2013 (4yrs)

Responsibilities

- Act according to the policy and regulations of SCA and health directives
- Keep updated with issues related to SCA and the environment where SCA operates
- Promote an attitude of team spirit and a strong focus on quality
- Develop good co-operation with SCA units, authorities, institutions and other NGOs
- Do related job as delegated by the Head of Health Program.
- Lead annual and semi-annual revision planning process for BPHS including annual work-plan, IPD, budget, Matrix and stakeholder analysis.
- Monitor and supervise progress of project.
- Provide monthly and quarterly report of project activities to Health Program Management Unit
- Organize the health facilities in the province according to general guidelines policies and framework of the SHARP/BPHS
- To regularly supervise health facilities in Saripol BPHS to identify the implementation problems, weaknesses, and strengths and, in consultation with the HPMU, find appropriate and innovative solutions towards them
- To coach and mentor the senior officer, Health Supervisor/Trainer and MCH Senior Officer for appropriate assessment, allocation of training sessions, curriculum development and implementation of training.
- Promote gender equality, nondiscrimination with regard to ethnic, political and religious background
- Cross-check Saripol BPHS demands, follow up further processing of purchase orders and ensure timely consignment of goods and manage RBF, CME, LHL, GAVI and other pilot project assigned to BPHS projects by MoPH and other partners

Communicable Diseases and Emergency Preparedness Officer.

Provincial Public Health Directorate

Saripol Province, Afghanistan

21st March 2006 - 30th December 2009.

Responsibilities

- Monitoring of communicable Diseases (HIV, Malaria and T.B) at health facilities at provincial level.
- Collection and analysis of communicable Diseases (HIV, Malaria and T.B) at provincial level.
- Conducting monthly based Emergency Task Forces Committees
- Communication and coordination; maintain communication with all relevant departments and structures at provincial and national level including coordination
- Coordinate the preliminary assessment team of subject matter experts convene to recommend the scope of the response and provide recommendations for action,
- Issue and disseminate information on health response and status, consolidate and disseminate assessment reports.
- Coordinates risk communication plans and strategies to guide the development and release of information that is timely, accurate, actionable and written appropriately for target audiences.
- Consolidate and analyses information coming from the disaster areas
- Manage storage, handling and set-up of incoming equipment and personnel
- Maintain documentation of resource inventories, allocation and availability.

HMIS/Monitoring & Evaluation Officer

IbnSina Public Health Program

Helmand Province, Afghanistan

1st January 2005- December2005

Responsibilities

- Compiling and analyzing HMIS data at provincial level
- Developing monthly and quarterly HMIS reports
- Collection, Analysis and Entry of entire province HMIS Data into Database.
- Provision of feedbacks to health facilities to improve the data quality.
- Conducting HMIS review meeting at provincial level with HFs staffs.
- Taking the minute of PHCC meeting and provision of PHCC Agenda.
- Supply of HMIS formats to Health facilities to avoid shortage.

SKILLS :

- Creativity.
- Teamwork
- Leadership

REFERENCES :

1. Dr. Qudratullah Nasrat, CEO, ORCD, Afghanistan.

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2. Dr. Shamsul slam Shams, Head of Health Department, Catholic Organization for Relief & Development AID (CORDAID), Kabul, Afghanistan.

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3. Dr. Feda Mohammad Paikan, Deputy Minister for MoPH, Kabul, Afghanistan.

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